



# Total Boox for Libraries

## iPad Application User Guide

Provided by [support@totalboox.com](mailto:support@totalboox.com)

app version 1.0.13.

1 Log in and browse the web to download books

2 Download the app, read and personalize

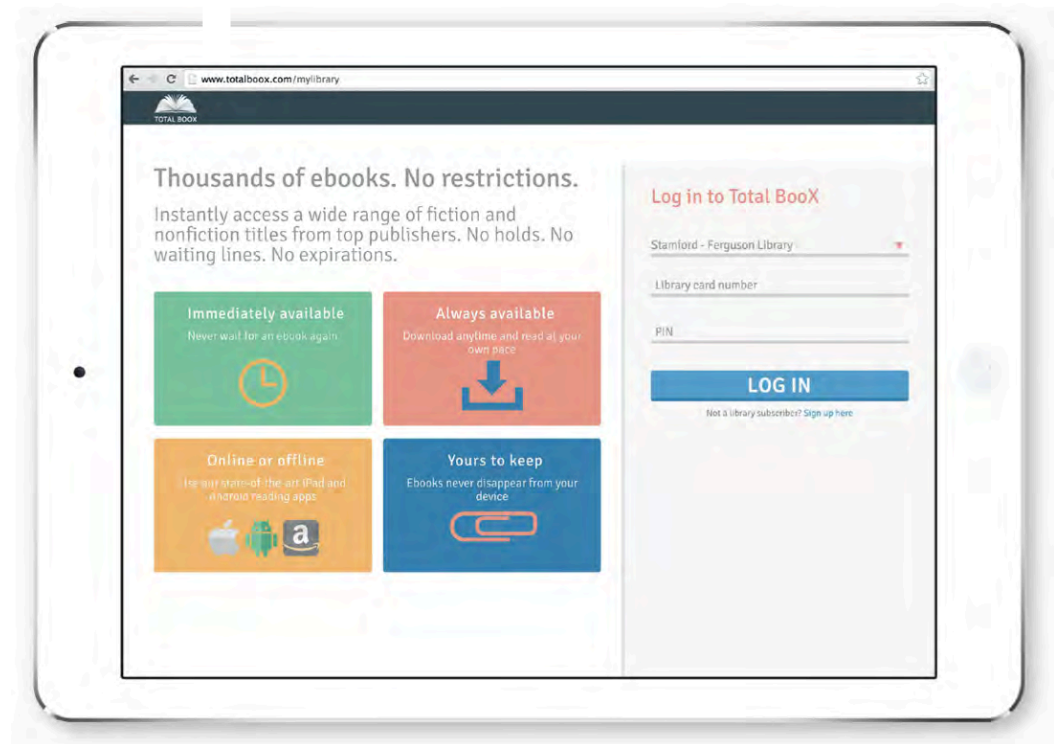
# Step 1: Log in

Launch your browser and go to **totalboox.com**.

Click **log in**, select your library and enter your library card number.

Forgot your PIN? Please contact your library.

<https://www.totalboox.com/mylibrary>



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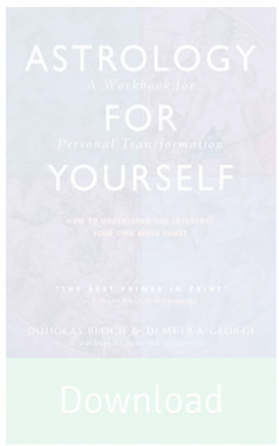
Check Me Out the

# Step 2: Browse our website and download books

40,000 titles available for you, with no holds,  
no expiration. Just click download and the book  
will be downloaded to your iPhone app.

## Editors' Picks

see all



Catalogues

New Releases

Editors' Picks

Fiction

Nonfiction

Advice & Leisure

## Featured Author: Jerome Charyn



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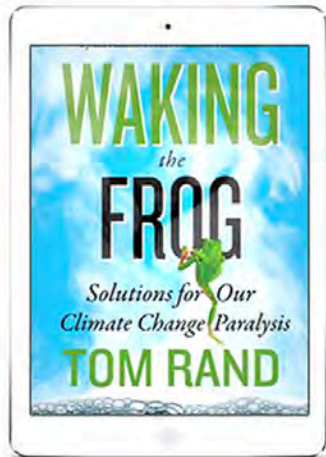
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# Explore the collection

Click **Shelves** for collections.

Click **Search** if you wish to find books by titles or keywords.

Click **Download** to download a book.



## Sustainable Future

"Provocative ... His intellectual argument is compelling, and he raises questions well-worth considering."

(Columbus Dispatch)

Download



# Add shelves

Bookshelves are collections of books, curated by fellow readers and editors. Click **Download shelf** to download the complete shelf instantly, or click the shelf name to see all the books on this shelf.

You can also create shelves from your app.

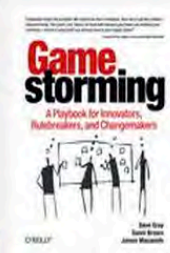
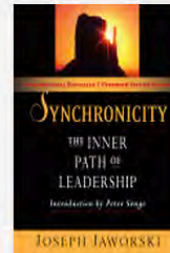
## Add shelves of your interests to your Total BooX library

### Be a better manager

Shelf shared by Total Boox Editors | Last update: Jun 28, 2015

Effective and unorthodox practices that can help you improve your managing skills.

 [Download shelf](#)

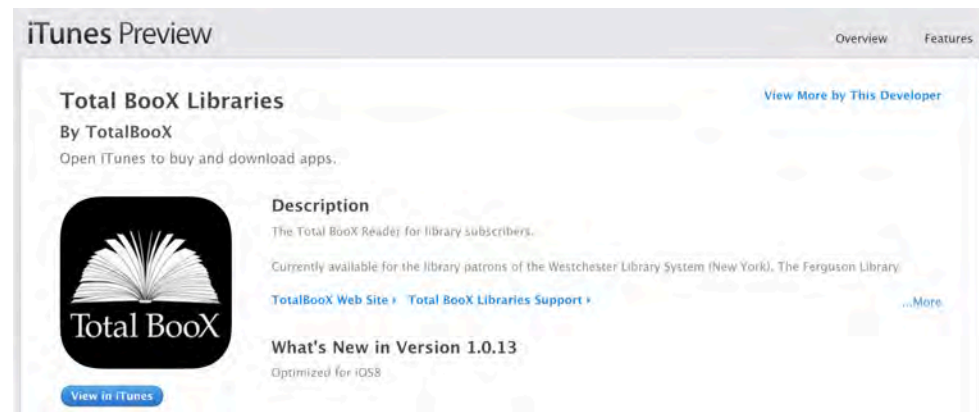


23  
Books

## Step 3:

# Download the app from the App store

Follow the link [bit.ly/TBX-AppleAppstore](http://bit.ly/TBX-AppleAppstore)  
or search in the App store for the exact phrase  
“**Total BooX Libraries**”



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## Step 4:

# Launch the app

Choose your library and log in.

The app will automatically download your books.

You only need to log in once.



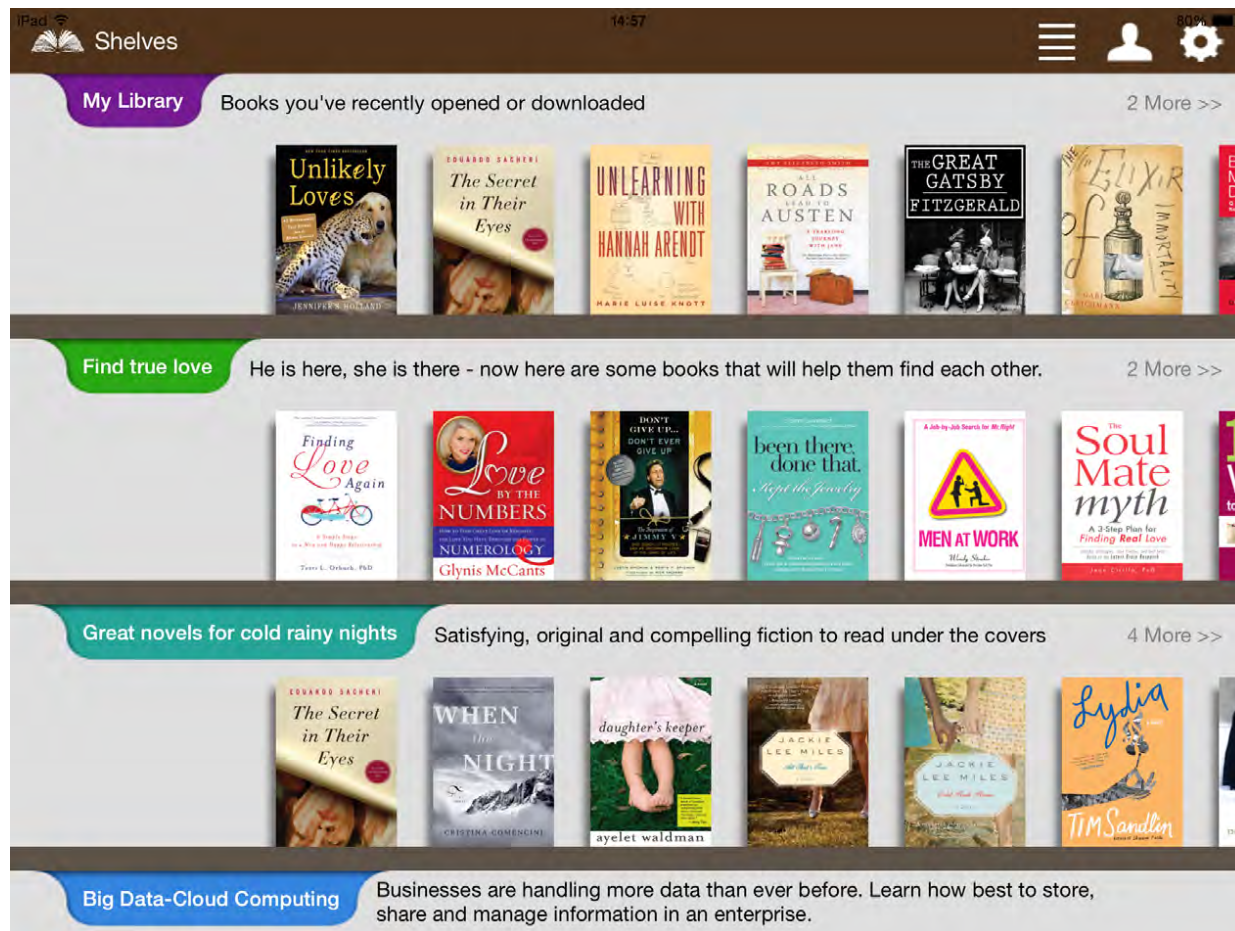


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# Your home page:

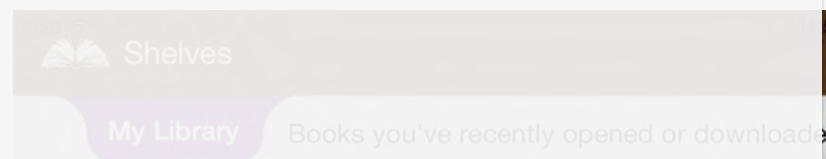
swipe up and down to discover shelves, swipe sideways to scroll through the books.





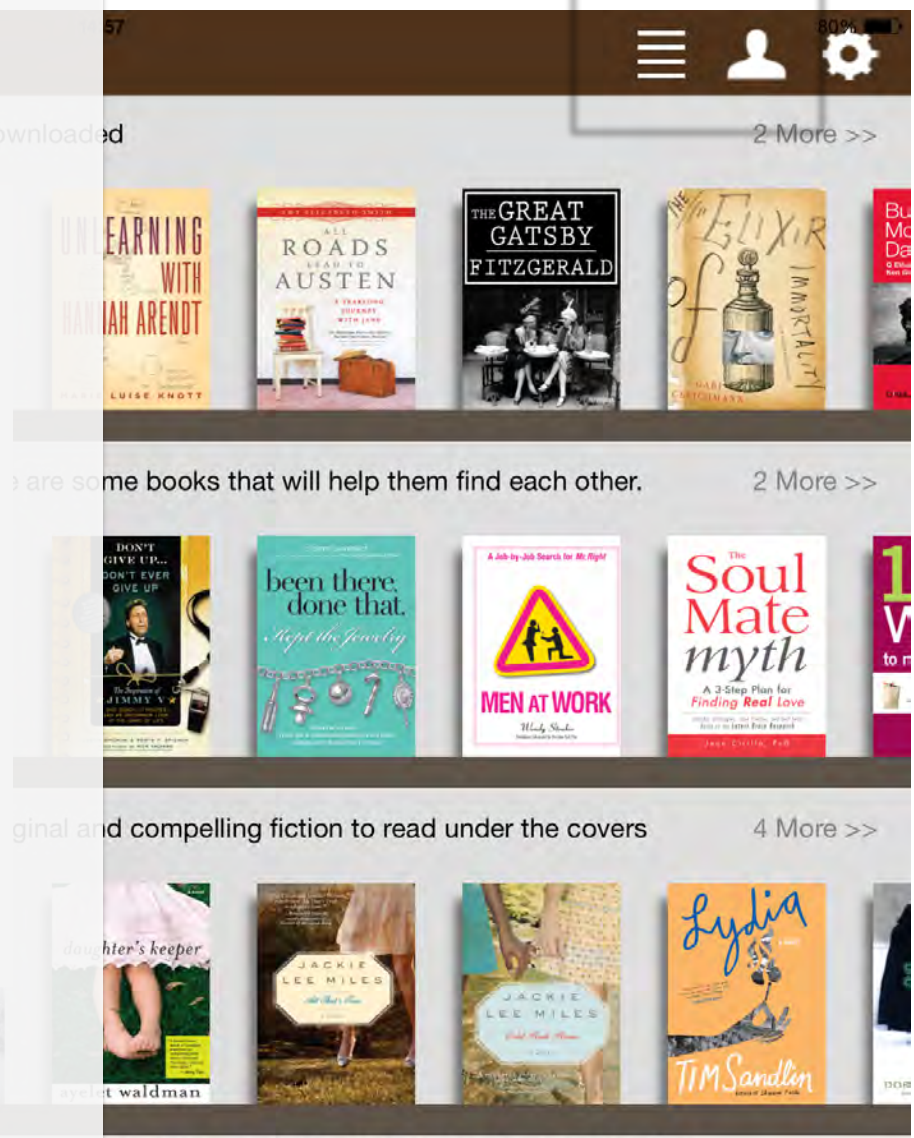
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Tap the **list** icon to switch to list view and edit your shelves.

Tap the **user** icon to explore reading history.



Big Data-Cloud Computing

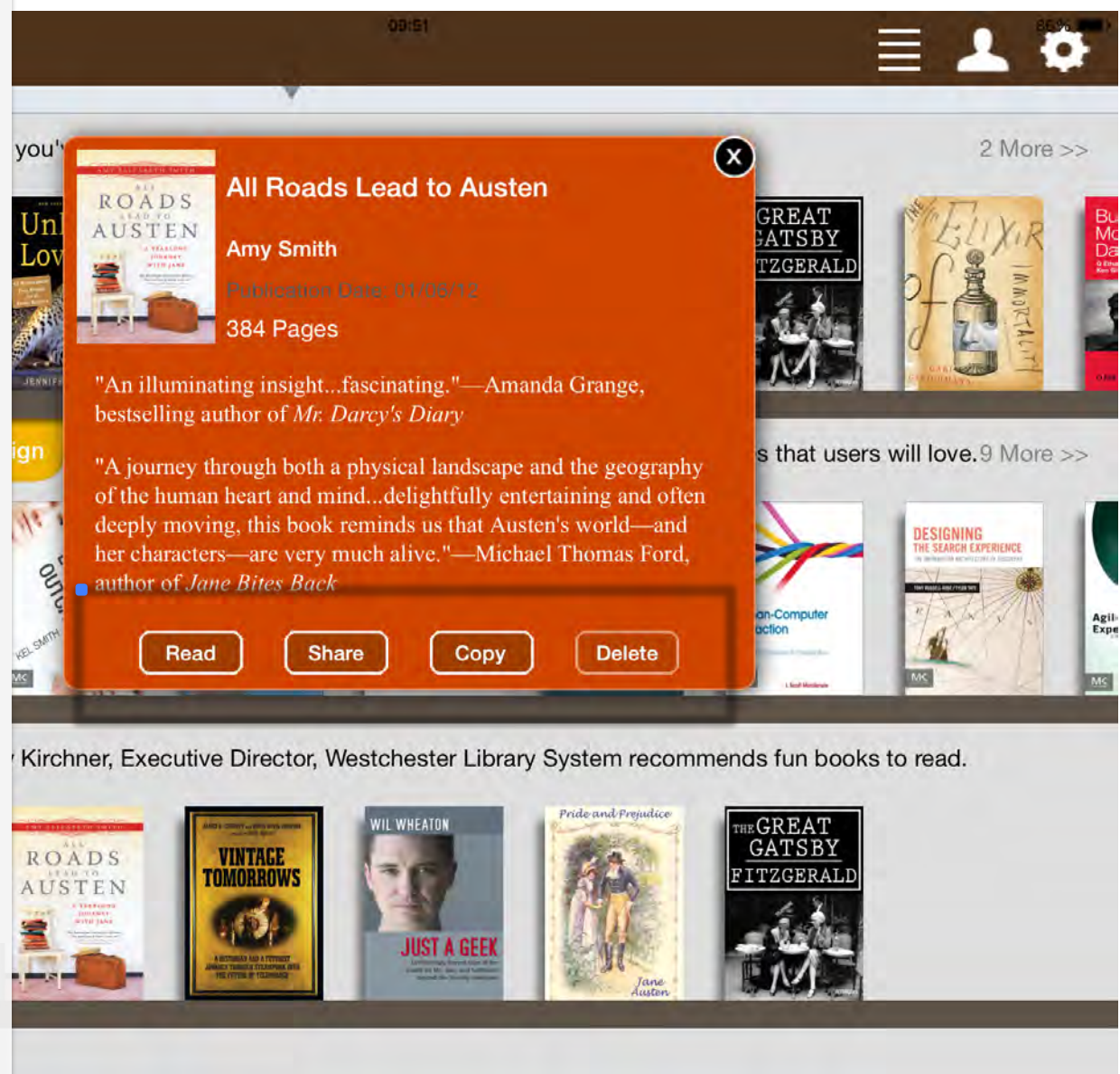
Businesses are handling more data than ever before. Learn how best to store, share and manage information in an enterprise.

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Tap a book cover for the book description and possible actions: **read, share, copy to another shelf or delete.**

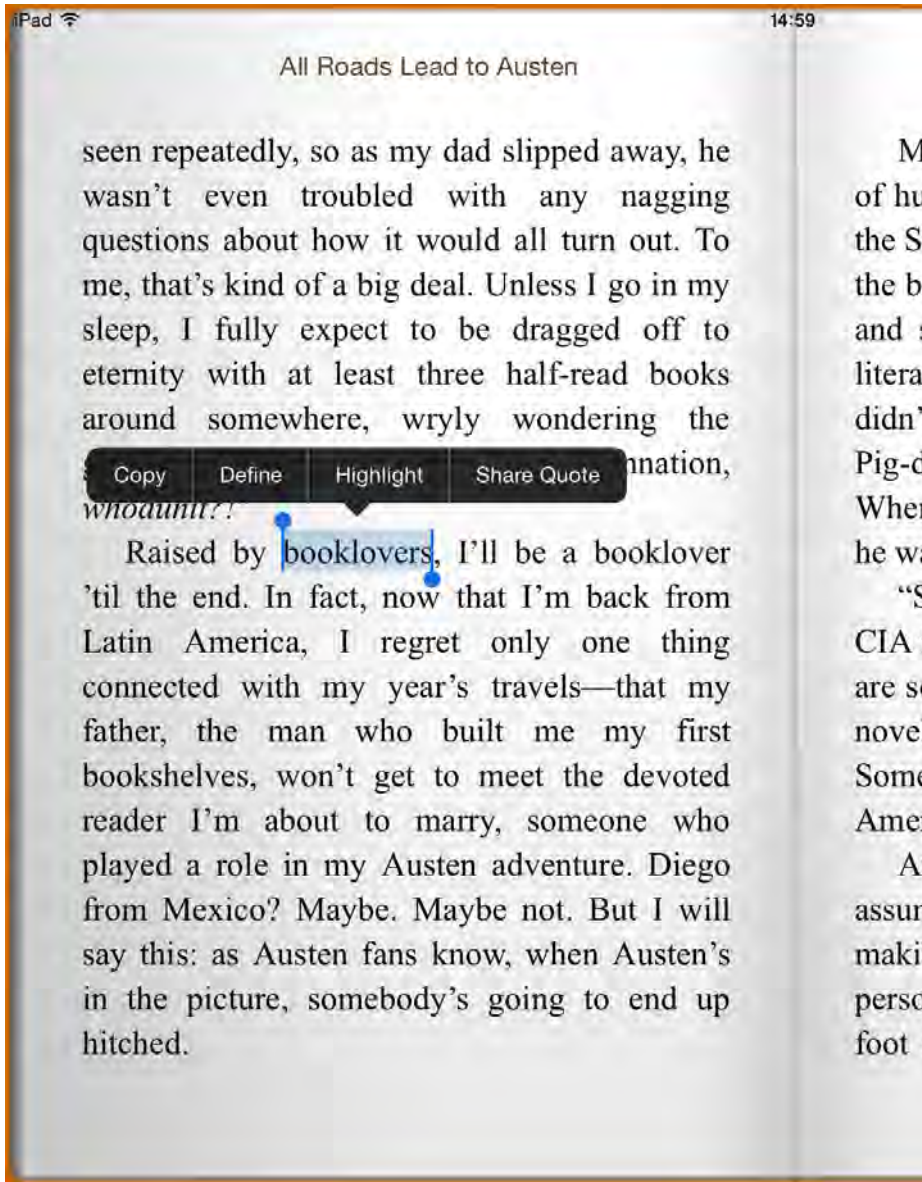
Note that you cannot delete books from shelves created by another user.



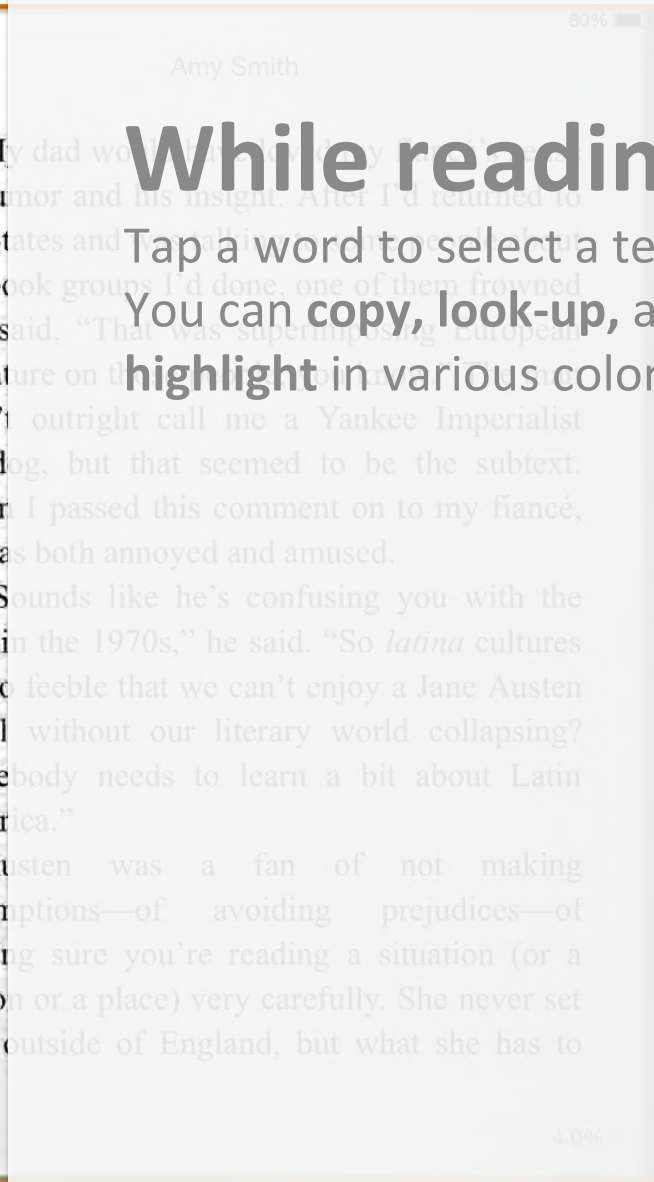
Kirchner, Executive Director, Westchester Library System recommends fun books to read.

fiction

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**While reading,**  
Tap a word to select a text.  
You can copy, look-up, and highlight in various colors or share.



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# While reading

tap the screen to activate the bar.

Tap the 1<sup>st</sup> icon to get back to your library.

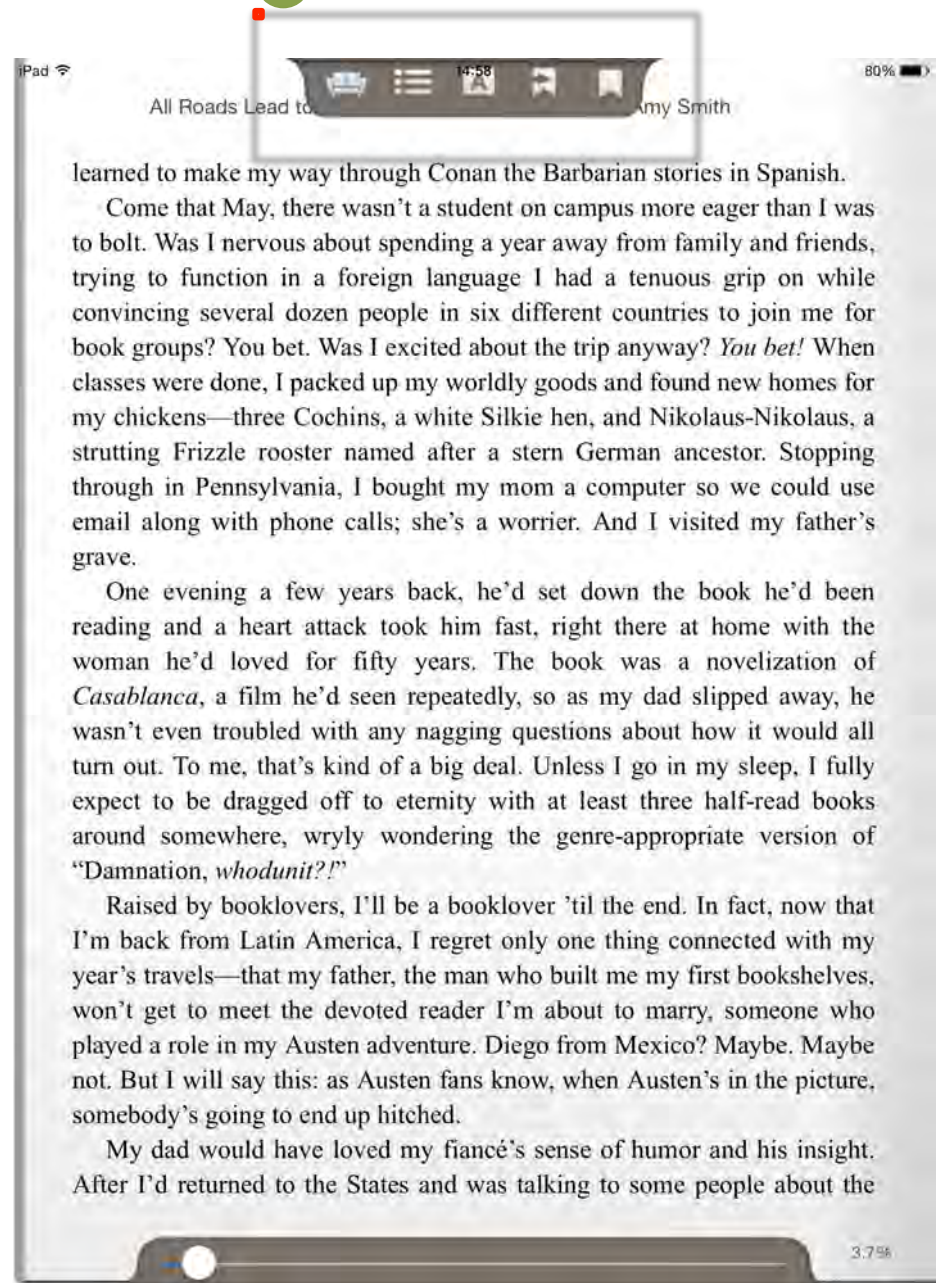
Tap the 2<sup>nd</sup> icon to browse the table of contents or skip to another chapter.

Tap the 3<sup>rd</sup> icon to change the font size.

Tap the 4<sup>th</sup> icon to browse your bookmarks.

Tap the 5<sup>th</sup> icon to add a bookmark. Tap again to remove a bookmark.

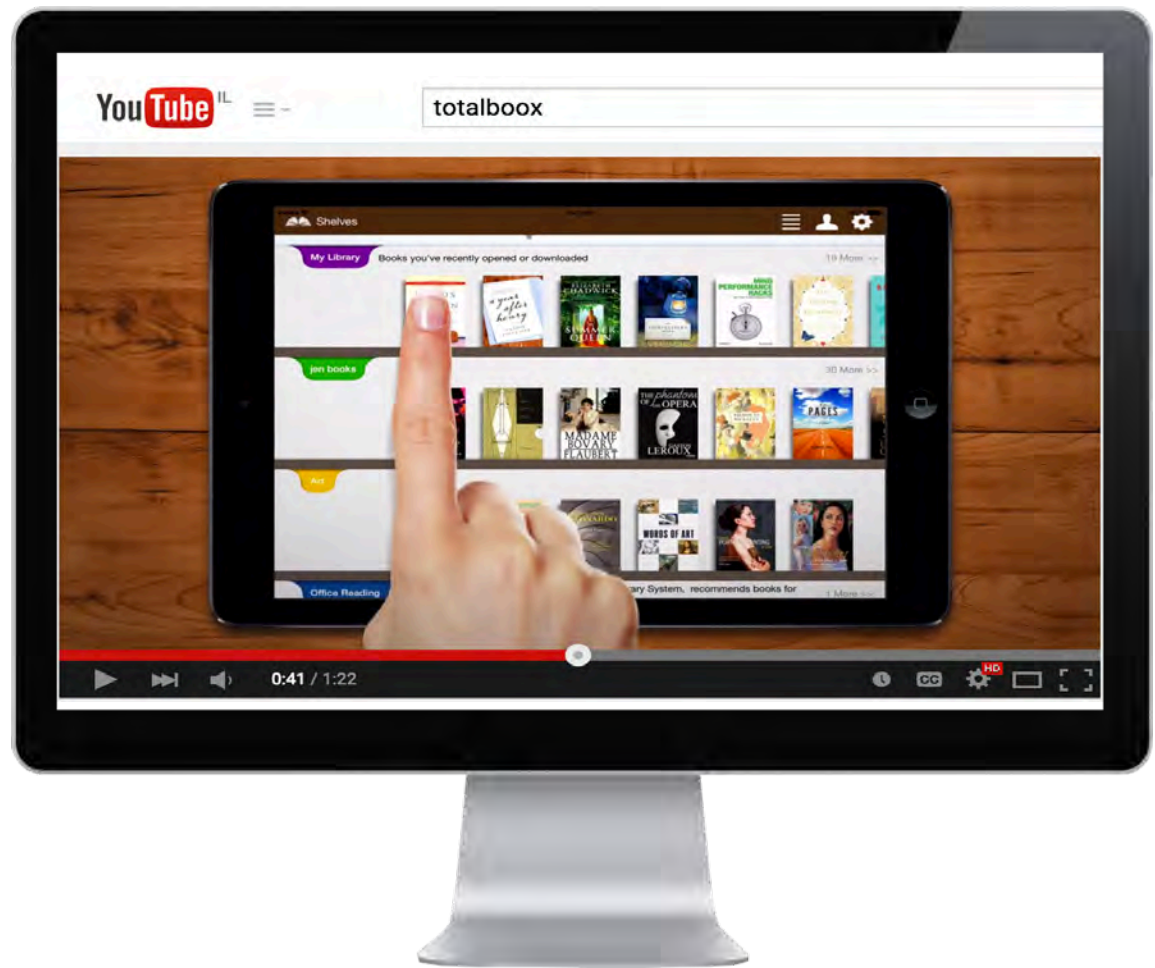
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# Watch our tutorial video on You Tube

Follow the link [bit.ly/TBX-YouTube](http://bit.ly/TBX-YouTube)

or search for **Total Boox**



THANK YOU



... and enjoy reading!

For further assistance, please contact [support@totalboox.com](mailto:support@totalboox.com)